

Institutional Repository—Journal Article information for Authors

Compliance with Journal Publishers

[SHERPA/RoMEO](#) is a searchable database of publisher's policies that can be used to help comply with publisher requirements prior to depositing a journal article into the institutional repository. SHERPA/RoMEO covers over 22,000 peer-reviewed journals and series.

When the library receives a request to deposit an author's journal article, this resource is checked first. Based on the entry for the journal title, the author may be asked to provide one or more of the following before the work can be deposited:

- A pre-print version of the journal article
- A post-print version of the journal article
- The publisher's version of the journal article
- Additional metadata

The author may also need to deposit the article after a specified length of time has passed. Library staff can deposit the article in accordance with the embargo period.

In some cases, publishers do not allow the deposit of any version of the journal article into an institutional repository. Library staff will notify the author if this is the case.

Supplemental File Deposits

Some journal publishers require supplemental files (such as datasets or other supplemental materials) to be deposited into a public or institutional repository. This may be in advance of publication, as a requirement for the peer-review process, or part of the final publication requirement.

Library staff can work with the author as needed to comply with the journal publisher for supplemental file deposits.